



STUDENT HANDBOOK 2018-2019

CROCKETT MIDDLE SCHOOL

2631 KUSER ROAD

HAMILTON, NJ 08691

Main Office: (609) 631-4149

Fax: (609) 631-4116

Guidance: 631-4149, ext. 3611

Nurse: 631-4149, ext. 3604

Administration at Crockett:

Principal – Mrs. Roxann Clarke-Holmes

Vice-Principal – Mr. Drew Acquaviva/A House

Vice-Principal – Mrs. Barbara Costantino/B House

INTRODUCTION

All Crockett Middle School students have received this Assignment/Handbook, courtesy of our generous Crockett PTA. The policies and procedures contained in this handbook are the results of a concerted effort on the part of the faculty and administration. This information has been carefully prepared so that it will be of great value in helping students adjust to our school and to become an integral part.

The ultimate purpose of education is to help each student become an effective citizen in a democracy. Students will participate successfully in the world of tomorrow if they accept responsibilities and obligations for good citizenship in school today. We hope that you will encourage your child to become actively involved in our varied activities. Their success in this school will be directly proportioned to the effort they put forth.

MISSION STATEMENT

The staff of Crockett Middle School believes that all students can and will achieve to the best of their abilities. We will provide a safe and orderly climate, monitor student progress, and work with parents and community so that students will feel responsible for their academic success and personal achievements.

Please read and review all of the information contained in this Assignment/Handbook with your child so that he/she fully understands what is expected. Encourage them to use the assignment section to record their daily homework assignments. This handbook can be used to communicate information to and from your child's teachers. Hallway Passes are located in the back of the handbook and are required as a hallway pass whenever your child leaves the classroom. Please review this section periodically to assist us in monitoring your child's time outside the classroom.

STUDENT NAME _____ **HR** _____

HAMILTON TOWNSHIP BOARD OF EDUCATION POLICIES

All policies can be viewed in their entirety in the Office of the Assistant Superintendent for Curriculum and Instruction, the Main Office of Crockett Middle School, or online at www.hamilton.k12.nj.us.

P 2260	Affirmative action for School and Classroom Practices
P 2361	Acceptable Use of Computers Networks/Computers and Resources
P 2415.20	No Child Left Behind Complaints
P 5250	Excusal from Class or Program
P 5331	Managing Life Threatening Allergies in Schools
P 5512	Harassment, Intimidation and Bullying
P 5530	Substance Abuse
P 5533	Smoking
P 5600	Pupil Discipline/Code of Conduct
P 5750	Equal Educational Opportunity
P 5751	Sexual Harassment
P 5755	Equity in Educational Programs and Services
P 8601	Pupil Supervision After School Dismissal
P 9150	School Visitors

EQUAL EDUCATIONAL OPPORTUNITY – Policy 5750

The Board of Education directs that all pupils enrolled in the schools of this district shall be afforded equal educational opportunities in strict accordance with law. No pupil shall be denied access to or benefit from any educational program or activity or from a co-curricular or athletic activity on the basis of the pupil's race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or sex, social or economic status, or disability. The Board shall assure that all pupils are free from harassment, sexual or otherwise. The Board directs the Superintendent to allocate faculty, administrators, support staff members, curriculum materials, and instructional equipment supplies among and between the schools and classes of this district in a manner that ensures equivalency of educational opportunity throughout this district. The school district's curricula in the following areas will eliminate discrimination, promote mutual acceptance and respect among pupils, and enable pupils to interact effectively with others, regardless of race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or sex, social or economic status or disability:

1. School climate/learning environment;
2. Courses of study, including Physical Education;
3. Instructional materials, library materials, and strategies;
4. Software and audio-visual materials;
5. Guidance and counseling;
6. Extra-curricular programs and activities;
7. Testing and other assessments.

The school district's curricula will include Multi-cultural Education content and practices, instruction on African-American History in the teaching of U.S. History and instruction on the Holocaust and Genocide.

Affirmative action shall be taken to ensure that pupils are protected from the effects of discrimination, in accordance with Policy No. 2260. Pupils who experience less than equal educational opportunities or experience discrimination shall use the procedure established by Regulation No. 5750 to report and appeal any harassment or discriminatory practice.

The conduct of teaching staff members shall exemplify the highest principles of equality and democracy. Conduct and attitudes that display discrimination are contrary to the policies of this Board and, further, are destructive to the self esteem that this Board wishes to encourage in all pupils. A teaching staff member's act of derision or enmity, in any form, against a person or persons on the basis of race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or sex, social or economic status, or disability shall be considered to be conduct unbecoming to a professional staff member of this district and shall be subject to appropriate discipline.

The Superintendent shall develop and promulgate a procedure by which a pupil or parent may appeal Board policy, district practice, or the act or omission of any district employee that allegedly violates this policy.

GENERAL SCHOOL RULES

Middle School students are expected to be responsible for their behavior and to demonstrate concern for others in building a constructive learning environment. To that end, students should

1. Act respectful and courteously toward peers and adults.
2. Report promptly to class, prepared with pencils, pens, notebook, and required materials for learning.
3. Follow individual classroom rules and procedures.
4. Move about the corridors in a relatively quiet and orderly fashion, no loitering.
5. Refrain from the use of profanity or other unacceptable forms of communication.
6. Respect school property and the rights and property of others in your school.
7. Refrain from the use, distribution or possession of drugs, alcohol, tobacco, and other controlled substances.
8. Use reasonable means to resolve disputes. Guidance counselors and other staff are available for assistance. Fighting is not allowed.
9. Remain on school grounds and in assigned areas.
10. Refrain from inappropriate displays of affection.
11. Refrain from chewing gum in school and on buses.
12. Eat only in designated areas.
13. Dress in an appropriate manner and wear shoes. Hats and coats are to remain in lockers except for outside activities.
14. Leave home items which interfere with learning such as:
skateboards, rollerblades, cell phones, radios,
electronic games, sports cards, and comic books.

**ACCEPTABLE USE OF COMPUTER NETWORK/COMPUTERS AND
RESOURCES – Policy 2361**

The Board recognizes that as telecommunications and other new technologies shift the manner in which information is accessed, communicated and transferred, that those changes will alter the nature of teaching and learning. Access to telecommunications will allow pupils to explore databases, media centers, Internet sites, and the like while exchanging information with individuals throughout the world. The Board supports access by pupils and staff to information sources but reserves the right to limit in school use to materials appropriate to educational purposes. The Board directs the Superintendent to ensure training of teaching staff members in skills appropriate to analyzing and evaluating such resources as to appropriateness for educational purposes.

The Board also recognizes that telecommunications will allow pupils access to information sources that have not been pre-screened by educators using Board approved standards. The Board, therefore, adopts the following standards of conduct for the use of computer networks and declares unethical, unacceptable or illegal behavior as just cause for taking disciplinary action, limiting or revoking network access privileges and/or instituting legal action.

The Board provides access to computer network/computers for educational purposes only. The Board authorizes the Superintendent to close the system as needed for security reasons. Computer use shall not be construed in any way as an extension of the students' right to free speech. The internet shall be accessed for supplemental instruction and informational purposes only. The Board retains the right to have district personnel monitor network activity, in any form necessary, to maintain the integrity of the network and ensure its proper use. There shall be no expectation of privacy in the use of school technology for either staff or students.

Any individual engaging in the following actions when using computer networks/computers shall be subject to discipline or legal action:

A. Using the computer network(s)/computers for illegal, inappropriate or obscene purposes, or in support of such activities. Illegal activities are defined as activities which violate federal, state, local laws and regulations. Inappropriate activities are defined as those that violate the intended use of the network. Obscene activities shall be defined as a violation of generally accepted social standards for use of publicly owned and operated communication vehicles.

B. Using the computer network(s)/computers to violate copyrights, institutional or third party copyrights, license agreements or other contracts.

C. Using the computer network(s) in a manner that:

1. Intentionally disrupts network traffic or crashes the network;
2. Degrades or disrupts equipment or system performance;
3. Uses the computing resources of the school district for commercial purposes, financial gain or fraud;
4. Steals data or other intellectual property;
5. Gains or seeks unauthorized access to the files of others or vandalizes the data of another user;
6. Gains or seeks unauthorized access to resources or entities

7. Forges electronic mail messages or uses an account owned by others;
8. Invades privacy of other;
9. Posts anonymous messages;
10. Possesses any data which is a violation of this policy; and/or;
11. Engages in other activities that do not advance the educational purposes for which computer network/computers are provided.

Violations

Individuals violating this policy shall be subject to discipline which reflects the severity of the offense and includes but is not limited to:

1. Use of the network only under direct supervision;
2. Suspension of network privileges;
3. Revocation of network privileges;
4. Suspension of computer privileges;
5. Revocation of computer privileg

If the activity violates other code of conduct rules, the appropriate discipline shall be imposed.

SPECIAL NOTE: We, (students/parents/guardians) have read the above Policy 2361 and understand that when we sign the Pupil Code of Conduct Letter that is distributed to students at the beginning of each school year, we are agreeing to use the district computers appropriately and approve of our child's participation in computer activities.

LOST AND FOUND

Articles found in and around the school should be turned in to the main office where the owners may claim their property by identifying the items lost.

ATTENDANCE

Students are expected to be in school except in cases of emergency or for reasons as explained in the code below.

The code lists the following as the only legal excuses for absence from school.

1. Personal illness - The school may require the certificate of a doctor if it is deemed advisable.
2. Illness in the family - All school work should be kept current.
3. Quarantine in the home - The absence arising from this condition is limited to the length of quarantine as fixed by the proper health official.
4. Death of a relative.
5. Observance of a religious holiday - Any student of any religion shall be excused if his/her absence was for the purpose of observing a religious holiday consistent with his creed or belief.
6. **Any other reason must be excused by the school prior to the absence.**

Steps to follow when absent:

1. Have parent or guardian phone the school and inform the office of your absence, (609) 631-4149
2. Have parent or guardian write an excuse giving your name, date, days of absence, reason for absence, and his/her signature.
3. Present your excuse note to your homeroom teacher when you return.
4. Ask all teachers for make-up assignments. Assignments that are not made up will be reflected in your grade. (Each student is responsible for seeing that make-up work is completed.)

SCHOOL VISITORS – Policy 9150

The Board of Education welcomes and encourages visits to school by parent(s) or legal guardian(s), other adult residents of the community, and interested educators. In order for the educational program to continue undisturbed when visitors are present and to prevent the intrusion of disruptive persons into the schools, the Board directs the enforcement of rules governing school visits.

The Superintendent and Building Principal each possess the authority to prohibit the entry of any person into a school of this district or to expel any person from the school when there is reason to believe the presence of such person would be inimical to the good order of the school. If such a person refuses to leave the school grounds or creates a disturbance, the Principal is authorized to request from the local law enforcement agency whatever assistance is required to remove the individual.

Visitors shall be required to register their presence in the school. No staff member shall transact business with or permit the continuing presence in the school of a visitor who has not been duly registered.

No visitor may confer with a pupil in school without the approval of the Principal; any such conference may take place only in the presence of a teaching staff member and/or administrator.

Staff members should make every effort to avoid transacting personal business with a visitor in the school. No visitor may confer with a pupil in school unless it is with the specific approval of the Principal. A pupil is never to be permitted to leave school with anyone who is not clearly identified as a parent or person authorized to act on behalf of a parent.

The Superintendent shall develop regulations that will protect pupils and employees of the district from disruption to the educational program and the efficient conduct of their assigned tasks.

TRANSPORTATION

Bus transportation is a privilege. Students are expected to cooperate with the bus driver while traveling to and from school and **have their bus pass with them at all times.** Due to inappropriate behavior, students may lose their privilege to ride the bus. In such cases, parents become responsible for the student's transportation to and from school. The following regulations must be observed:

1. Be on time at the designated stop.
2. Never stand in the street or on private property while waiting for the bus.
3. Wait until the bus comes to a complete stop before walking toward it.
4. When you must cross a roadway at your stop, go to a point at least 10 feet in front of the bus and wait for the signal to cross from your driver.
5. Sit in your assigned seat. Use a seatbelt if available.
6. Keep your arms and other parts of your body inside the bus at all times.

7. Emergency exits should not be obstructed and should only be used in emergencies. In case of emergency, remain in your seat until directions are given by your driver.
8. Shouting, whistling, profanity, or rowdy conduct will not be tolerated.
9. No smoking on the bus or at the bus stop.
10. Students must ride their designated buses. **In the event of an emergency, permission may only be granted to ride another bus by the Hamilton Township School District Transportation Department.**

Students who do not behave appropriately will be disciplined according to the enclosed Pupil Code of Conduct. **Replacement bus passes are available on PowerSchool.**

Examples of major and minor violations:

Major

- *Open defiance/insubordination to bus driver
- *Assault on other students/bus driver
- *Use of profanity/gestures/obscenities
- *Vandalism/deface/damage bus property/or other students
- *Smoking on the way to the bus stop/at the bus stop/on the bus
- *Fighting/instigating a fight
- *Possession/distribution of/igniting/fireworks/stink and/or smoke bombs
- *Endangering the safety of others
- *Abusive/disrespectful conduct
- *Theft/extorting the possession of others
- *Alcohol/drugs
- *Distribution of non-school material considered to be inappropriate by school administration
- *Weapons
- *Threatening/intimidating/harassing others

Minor

- *Not wearing your seat belt
- *Out of your seat while bus is moving
- *Switching seats
- *Yelling above a normal tone of voice

PARENT DROP-OFF and PICK-UP

Parents should follow these safety procedures regarding the drop-off and pick-up of their children should they choose to transport them to and from school. **We have over 30 buses transporting children to and from Crockett and safety is our main concern.**

1. Parents should drop-off and pick-up on Kuser Road by the flagpole and crossing guard.
2. Parents should not enter the parking lot between 7:45-8:15 in the AM, and between 2:45 and 3:15 in the PM. **This is to avoid accidents with buses.**
3. Parents should never drop-off or pick-up in the teacher parking areas on the sides of the building.
4. If it is before or after the times above parents should enter and exit the parking area via the appropriate marked routes.

CLASS TRIPS/SPECIAL SCHOOL EVENTS

When students go on trips or participate in special school events, they represent our school. We are proud of the numerous compliments our students have received for their behavior and good manners.

When students go on trips they are expected to dress up or wear clothing which is appropriate. On days when there are whole class sections going on a trip, students who are not going are legally required to be in school. These students will follow a regular and/or alternate school schedule. Students may be considered for exclusion from a class trip or special school event if they have poor behavior, grades, or attendance.

Money collected for trips/special events, or forms that must be returned for trips will be collected only on the day(s) and times specified. Students who fail to meet schedules will not be permitted to go on the trip or participate in special events.

When a student is absent from class during regular school hours, he/she may not participate in after school activities such as dances, concerts, student council programs, etc.

MEDIA CENTER

The Media Center will be opened at 8:20 A.M. and remain open throughout the day until 3:00 P.M. You are encouraged to use the Media Center as much as possible. From time to time, it may be desirable for a student to visit the library during class time to do research. In such cases, the student should first get a pass from the teacher, then upon entering the library; inform the librarian about his/her particular need.

TEXTBOOKS

All books assigned to students are for their personal use. Books should be covered on the day they are received. In the space provided, students should print their name and the name of the teacher who issued the book. Students are responsible for the care and protection of their assigned textbooks, and will be required to pay for damaged or lost books. Books 1-2 yrs old will necessitate a lost/damaged book fee that must cover full replacement cost. A lost/damaged book that is 3-4 yrs old will cost 75% of the replacement value, books older than that will be 50% of the replacement cost.

VANDALISM AND PROPERTY DAMAGE

Our school buildings and equipment cost the taxpayers to construct, purchase and maintain. Students who destroy or vandalize school property will be required to pay for losses or damages. If students willfully destroy school property, suspension and monetary reimbursement will be necessary. If you should happen to damage something by accident you should report it to a teacher or the main office immediately.

FIRE DRILL PROCEDURE

New Jersey School law requires two fire drills per month. For these drills:

1. Everyone must leave the building through the nearest exit.
2. Everyone must follow the evacuation plan posted in the room and exit silently and rapidly.
3. All doors must be closed and lights turned off.
4. Everyone will wait in designated outside areas until allowed to return to the building.
5. Teachers will take attendance to be sure all students are present.

HEALTH SERVICES

Students may report to the Health Office anytime during the school day. The classroom teacher will issue a pass to the Health Office for any student who wishes to see the nurse. The nurse is available for the treatment of minor injuries or illnesses and for the discussion of any health concerns. Students are not permitted to carry medications. "Medications" include all medicines prescribed by a physician, including prescription and non-prescription drugs. Any medication to be administered during the school hours shall be done so only by the school nurse after all necessary approval has been obtained. The form, "Request for Administration of Medication", must be completed before any medication can be administered. This form is available from the Health Office.

SCHOOL MESSENGER – AUTOMATED PHONE SYSTEM

The Hamilton Township School District has implemented School Messenger, an automated phone calling system, in all of its secondary schools. School Messenger will make phone calls such as daily student attendance, emergency and school closing calls. School Messenger will also make informational calls. It is imperative that parents/guardians provide the school with only one phone number to be used by the School Messenger System. The phone number selected should be one where a parent/guardian can be reached any day (including weekends) and any time (including late night or early morning to receive a School Messenger call. The phone number can not include extensions.

Please provide the school office with an accurate phone number. This is the only phone number School Messenger will use. Please contact school immediately if this phone number should change.

LOCKERS

Homeroom teachers issue lockers to students at the beginning of the year. Your locker should be kept locked at all times. Students are cautioned against giving their combination to each other or they cannot expect their property to be safe. Each student is responsible for keeping his or her assigned locker clean both inside and outside. Any locker malfunction should be reported to the homeroom teacher or the office. Students are cautioned not to keep money or other valuables in their lockers. Book bags are not permitted to be carried during the school day. Students may go to lockers anytime between class periods but are responsible for getting to class on time.

Student lockers are the property of the school district. As part of our "SCHOOL PROPERTY/LOCKER PROTECTION PROGRAM," the school administration or designee will inspect school property at various times during the school year. The property searches are meant to be suspicionless searches utilized as a deterrent in the school setting. The school district may utilize canine detection to assist with the school property search which may include searching lockers, desks, handbags/purses, backpacks, outer clothing removed from students, and vehicles brought on school property. Any illegal evidence that is discovered during a school property search while using canines must be handled either by school administration and/or in accordance with N.J.A.C. 6A:16-6.1, et seq., which requires school officials to notify local law enforcement.

PHYSICAL EDUCATION LOCKS

Combination locks for gym lockers are issued to students at the beginning of the year by the physical education teachers. Any lost or damaged locks must be replaced by students.

TELEPHONE

Students will not use the office phone for personal calls except in emergencies and with staff permission. In the event a student receives a call, he/she will be called out of class only in the case of an emergency. Normally phone calls for students will be handled between classes, during lunchtime, after school, or during study hall.

REMOTELY ACTIVATING COMMUNICATION DEVICES PAGERS & CELL PHONES PAGERS AND BEEPERS N.J.A.C. 6A: 16-5.8 & N.J.S. A. 2C: 23-19

Students are not permitted to bring, possess, or use a remotely activated communication device on any school district property at any time regardless of whether school is in session or other person are present.

CELL PHONES

Cell phones are not permitted to be seen or used in school during school hours beginning at 8:25am and ending at 3:00pm. This includes telephone use, text messaging, and video/camera use. Cell phones will be confiscated if seen.

First offense: phone will be returned to student at the conclusion of the day. Subsequent offenses: phone will be returned to parents and treated as defiance. Exceptions include the use of cell phones in classrooms directed by the teacher as part of the districts BYOD policy.

DRESS CODE

All students are encouraged to dress in a way that is in good taste and is appropriate for school. Dress must be clean and neat. It may not be a disruptive influence, present a threat to safety or health, or violate the law. All pants need to be above the hip joint and articles of clothing with inappropriate rips are not allowed.

PROHIBITED CLOTHING AND ARTICLES

1. Suggestive clothing, including but not limited to tight fitting or transparent clothes, bare midriffs, halters, strapless and one strap tops, excessively torn/ripped clothes, etc.
2. Short skirts, shorts, etc., that have overly revealing lengths
3. Pin curler and other hair-curling aides
4. Outdoor jackets, coats, hats and/or accessories; these items are to be placed in the student's locker
5. Hats, caps, head coverings, sweatbands, bandannas, combs, or picks must be removed when a student enters the building; any head coverings that are considered distracting are not permitted. This includes goggles
6. Bare feet, unsafe footwear, including but not limited to slippers, cleated or spiked shoes and sneaker/shoes
7. Apparel that may be inflammatory, offensive, obscene, or disruptive to the educational process (i.e. profane language, suggestive graphics, gang related, or drug/alcohol related printing)
8. Both male and female tank tops and muscle shirts, undergarments as well as spaghetti-type straps or those narrower than two inches.
9. Sunglasses may be worn only with a doctor's note
10. Rings, jewelry, and accessories deemed dangerous by the administration are not permitted to be worn on school property (i.e., long bel chains attached to wallets, keys, etc.: any adornment espousing violence such as a gun charm, belt, neck clothing, wrist spikes).

SCHOOL CLOSING

When school must be closed due to inclement weather or other emergency conditions, an announcement will be made over these radio and /or television stations beginning at 6:00 a.m. Please tune in.

FM Radio Stations

WKXW (101.5)

WPST (94.5)

Cable TV Stations

Cablevision: HTV (Channel 78)

FiOS: HTV (Channel 22)

TV Stations

WPVI (Channel 6)

NBC (Channel 10)

Fox (Channel 5)

News 12 (Channel 12)

Facebook : Crockett Middle School HTSD

Twitter : Crockett HTSD @ Crockett_HTSD

Instagram: Crockett_Middle_School_NJ

Please do not call the school for information regarding school closing; these calls tie up the telephone lines that are needed for emergencies. Should it become necessary to close school during the day because of ice, snow, sleet, etc., an announcement will be made on the radio stations and students will be sent home from school. **Please plan with your parents for this type of emergency!**

You Told Us...



4 out of 5 students at
Crockett Middle School
think it's a good
school to attend

Source: Based on a fall 2010 survey of 521 Crockett Middle School students in all grades..

COURSES OF STUDY

Grades 6-7-8

Reading
Language Arts/Enriched Language Arts
Social Studies
Science
Mathematics/Enriched Mathematics
Physical Education/Health

6th Grade Cycle

Art or Music
Computer Literacy I
Spanish
Exploring Problem Based Learning

7th Grade Cycle

Art or Music
Spanish
Computer Literacy II
Technology

8th Grade Electives

Art
Computer Applications
Instrumental Music
Spanish I
Strings
Technology
Vocal Music

8th Grade Cycle

Art or Music

CLASSROOM RULES

1. Follow directions the first time they are given.
2. Be in the classroom and seated when the bell rings.
3. Bring books, notebooks, pens, and pencils to class.
4. Raise hand to be recognized before speaking.
5. Be aware and follow all rules established by each teacher.

HOMEWORK

Students are expected to complete all assignments on time in the designated format. Students should check with teachers regarding classroom policies for make-up work. Homework assignments may be obtained by calling (631-4149) and then accessing the teacher voice mail system for additional assignments.

EXCUSAL FROM CLASS OR PROGRAM – Policy 5250

The Board of Education directs that a pupil be excused from any part of the instruction in health education, family life education, sex education, or instruction that includes dissection of animals that the parent(s) or legal guardian(s) of the pupil or the adult pupil finds morally, conscientiously, or religiously offensive. A request for excusal must be presented in a signed statement and submitted to the Building Principal.

An excused pupil shall be assigned to an alternate program of independent study on a substitute topic within the health education, family life education, or sex education program. The parent's or legal guardian's right of excusal applies to any alternate program as well.

No excused pupil will be penalized by loss of credit as a result of his/her excusal, but a pupil will be held accountable for successful completion of any alternate program assigned.

REPORT CARDS/GRADING SYSTEM/PROGRESS REPORTS

Report cards are sent home four times a year. This evaluation of student achievement is one of the important functions of the teacher. The marking system is as follows:

A+ 97-100, A 94-96, A- 90-93	F – Failure 0-59
B+ 87-89, B 84-86, B- 80-83	M – Medical
C+ 77-79, C 74-76, C- 70-73	P – Passing
D+ 67-69, D 64-66, D- 60-63	X – Absence

Failure of two major subjects may be reason for retention. Parents now have access to the online grading portal, PowerSchool. Information about PowerSchool may be obtained through guidance. PowerSchool allows students and parents the opportunity to see an up to date report of all grades. Parents may call the guidance department if you have any questions. When a student has missed 25% or more of the class in a given marking period, cycle, semester, and/or full year course, the student will receive a grade of (X). To receive this grade, the student must have a passing average. If the student has a failing average, he or she must receive an (F).

The following scale is to be used when determining the X grade:

- 1 st Marking Period – 11 days or more = X
- 2 nd Marking Period – 11 days or more = X
- 3 rd Marking Period – 11 days or more = X
- 4 th Marking Period – 12 days or more = X

Cycle Course

(90) days – 22 days or more = X

(45) days – 11 days or more = X

Full Year Course

Throughout year – 45 days or more = X

Semester Course

1st – 22 days or more = X

2nd – 23 days or more = X

GUIDANCE SERVICES

Guidance services are available to all students who attend Crockett Middle School. Counselors provide guidance in the areas of scheduling and academics, as well as personal concerns. Guidance staff may be contacted by calling:

Miss Beth Maddalon	631-4149 extension 3618
Mrs. Donna Sarver	631-4149 extension 3603
Mrs. Shana Williams	631-4149 extension 3605

EXTRACURRICULAR ACTIVITIES

Student Council	String Orchestra	Yearbook
School Production	Chorus	Band
School Newspaper	Bully Free Friends	Willow Tree

Teachers in charge of an extracurricular activity have the right to decide, with administrative approval, who will participate in that activity. Student Council is an active part of the school community. Officers and representatives are elected annually and provide assistance in various areas of school life.

STUDENT ASSISTANCE COUNSELOR (SAC)

The Student Assistance Counselor (SAC) provides substance abuse assessments, counseling services, and referrals to at-risk students and their families. At-risk students include students who are experimenting with alcohol and other drugs or going through personal or family issues which may cause a student to use alcohol or other drugs as a coping mechanism. Also, any student who is affected by another person's substance use (family member or friend) may access services. Even someone who is simply looking for information regarding substance abuse may consult with the SAC.

Student participation in counseling is voluntary and all referrals are confidential.

However, confidentiality will be broken, and parents and administration notified, if the student is in danger of harm to self or others. This confidentiality is mandated by federal law (42 CFR PART 2).

INTERVENTION AND REFERRAL SERVICE

The State Board of Education provides standards for the delivery of Intervention and Referral Services. The requirements set forth in the State Code are intended to provide schools with direction in formulating coordinated services and team delivery systems to address the full range of student learning, behavior, and health problems within our student population. Our school has an Intervention and Referral Service team that meets regularly to address specific student needs. Any parent or staff member can make a student referral to the I&RS team through the child's guidance counselor. The guidance department or an administrator may be contacted for more information.

STUDENT ASSISTANCE PROGRAM

Crockett Middle School offers CONFIDENTIAL professional services to assist students who are struggling with issues which negatively impact school performance. The Student Assistance Counselor (SAC) works with students and their families to provide a combination of supportive counseling, psycho-education, assessment and referral services.

Issues may include:

- Addiction
- Anger Management
- Anxiety
- Body Image
- Bullying
- Depression
- Eating Disorders
- Family Crisis
- Relationship issues
- Stress management
- Self-esteem
- Substance Abuse in the family

For assistance with any of these issues
contact Mrs. Susan Niedrach
Student Assistance Counselor
609-631-4149 Ext. 3601

HAMILTON ALLIANCE AGAINST SUBSTANCE ABUSE (HAASA)

(609) 890-3821

MISSION STATEMENT

The mission of the Hamilton Alliance Against Substance Abuse Committee (HAASA) is to serve as the official township coordinating body for the planning, awareness and education of substance abuse prevention efforts on Alcohol, Tobacco and Other Drugs (ATOD's). The committee is dedicated to promoting safe, healthy and responsible lifestyles through community involvement, education programs and family oriented events for all residents of Hamilton Township.

COMMITTEE MEMBERSHIP

The goal of HAASA is to develop alcoholism and drug abuse prevention, education and public awareness programs. HAASA meetings are held monthly in the Township Municipal Building-Legal conference room. **THE PUBLIC IS ENCOURAGED TO ATTEND. JOIN US.** For information on meeting times contact Deborah Minnick, CADC-Coordinator- (609) 890- 3821.

Chairperson: Andrea Garvey, SAC Coordinator: Deborah Minnick, CADC, CCJP

SUICIDE PREVENTION – NJ HOPELINE 1-855-NJ-HOPELINE 1-855-654-6735

ABUSE

Child Abuse (DCPP) 609-292-5100
Child Abuse Hotline1-800-792-8610
Sexual Assault/Domestic Violence..609-394-9000

ALCOHOL/ DRUGS

ALANON/ALATEEN.....1-856-547-0855
Narcotics Anonymous1-800-992-0401
Alcoholics Anonymous609-298-7795
Catholic Charities.....609-278-4933
Corner House..... 609-924-8018

Family Guidance.....1-800-813-0555
Family & Children's Services.....609-924-2098
NJ Substance Abuse Hotline.....1-800-225-0196
Poison Control.....1-800-962-1253

HIV/AIDS

Hyacinth Aids Foundation.....1-800-433-0254
NJ HIV/AIDS Hotline.....1-800-624-2377

FOOD/EATING DISORDERS

Eating Disorders.....609-497-4490
Overeaters Anonymous Mtgs.....609-239-0022

OTHER CRISIS HELP

Anchor House.....609-396-8329
CONTACT Helpline.....609-896-2120
Compulsive Gambling Hotline.....1-800-426-2537
Hamilton Township Police.....609-581-4000
Parents Anonymous.....1-800-843-5437

STUDENT RIGHT TO DUE PROCESS

Students shall not be deprived of their rights to an education in the schools in the Hamilton Township School District without notice of the charges against them. Students are also afforded the opportunity to be heard by the person or body with the authority to reinstate them. Each student shall also be afforded the opportunity of an informal hearing before suspension from school, or if circumstances prohibit, as soon as possible after the suspension.

Administrators shall observe the following rights of due process before a student is suspended:

- Explain to the student orally the offense of which he/she is accused.
- Provide the student with an opportunity to be heard and convey other information he/she thinks is relevant.
- Advise the parents/guardians of the infraction.
- Provide the parents/guardians with an opportunity to consult with the principal or his/her designee.

In addition to the foregoing, if the offense is of a more serious nature, the principal will make a concerted effort to notify the parents/guardians and provide them with an opportunity to be present at the informal hearing or otherwise consult with the principal or his/her designee.

IN-SCHOOL ALTERNATE PROGRAM

In-school suspension may be assigned for one day, depending on the circumstances. The function of this program is to provide the student with an opportunity to take "time-out" from his/her regular schedule and participate in a program which is customized for his/her individual needs at that time. Students are expected to complete all school assignments as well as participate in programs which will assist them in developing more positive behavior.

The following rules will apply during I.S.A.P.

1. Students must report on the designated day at the beginning of first period and remain there until dismissed.
2. Students should bring pencils, paper and text books in order to complete their work assignments.
3. If students are absent on the date of in-school suspension, the date will be reassigned, upon their return.

4. It is the student's responsibility to make up any missed classwork while in I.S.A.P. Students should check with teachers concerning class activities which are occurring during their assigned time in I.S.A.P.
5. The in-school suspension teacher will communicate with classroom teachers and guidance counselors regarding the student's response to I.S.A.P.
6. Students who serve I.S.A.P. may not attend after school events on that day.

OUT-OF-SCHOOL SUSPENSION

Out-of-school suspension will be used for serious violations of school rules. The student may not be permitted to return to school until a conference has been held with the parent, guidance counselor, administrator, and student. Students suspended from school are permitted the opportunity to make up assignments or tests missed while suspended from school. A reasonable amount of time for make-up work will be provided. A student suspended from school may not participate in or attend school activities; he/she may not be on school property during the time of suspension.

HAMILTON TOWNSHIP SCHOOLS PUPIL CODE OF CONDUCT STATEMENT OF PHILOSOPHY GRADES 6 THRU 12

The pupil code of conduct is designed to create an educational environment that allows students to learn, teachers to teach, and administrators to facilitate instruction. We believe that good discipline in the classroom is essential to the educational program and development of responsibility. We also believe that the basic goals of our educational program include the promotion of courteous conduct, consideration toward other people, and respect for the rights of others. These guidelines are intended to hold the student accountable, to help the student develop a sense of responsibility, and to assist staff in dealing with problems that adversely affect these beliefs. The extent to which a student is judged for the alleged deviation or violation of the code of conduct is based on the observation, investigation, and decision of teachers, administrators, and other school personnel in authority. Judgments shall be rendered equally for all students without regard to sex, race, religion, physical handicap or ethnic origin.

OUR DISTRICT MISSION STATEMENT: "QUALITY EDUCATION FOR EVERY STUDENT"

EXPECTATIONS FOR STUDENT CONDUCT – Policy 5500

The Board of Education believes that pupils should commit themselves to learning and to the development of their unique potential. Pupils should know that their attitudes and acts affect both their own and their classmates' learning and should accept responsibility for helping to create a positive school environment. With the support and assistance of school staff members and parent(s) or legal guardian(s), all pupils can contribute to the effectiveness of the schools and the value of their education.

The Board expects all pupils in this school district, commensurate with their age and ability, to:

1. Prepare themselves mentally and physically for the process of learning;
2. Respect the person, property, and intellectual and creative products of others;

3. Take responsibility for their own behavior;
4. Use time and other resources responsibly;
5. Share responsibilities when working with others;
6. Meet the requirements of each course of study;
7. Monitor their own progress toward school objectives; and
8. Communicate with parent(s) or legal guardian(s) and appropriate school staff members.

The Superintendent shall, in consultation with staff members, parent(s) or legal guardian(s), and, where appropriate, pupils develop a statement of specific pupil behaviors that exemplify these expectations and shall publish both this policy and the statement of behaviors to all pupils, parent(s) or legal guardian(s), and professional staff members.

DISCIPLINE DEFINITIONS

The Board and administration reserve the right to adjust the punishment assigned to reflect the severity of the offense.

1. **Class cutting:** Absent 10 or more minutes from class.
2. **Truancy:** Willful and unjustified failure to attend school by one who is required to attend school.
3. **Late to class:** Students who are not in the classroom when the bell rings.
4. **Late to school:** Middle School - Failure to report to school by 8:30 a.m.
High School - Failure to report to homeroom or first period by 7:50 a.m.
5. **Leaving school grounds:** A student who has reported to school and leaves the school's property during the day without school administrator's permission.
6. **Paging devices, beepers,** of any kind are not permitted on school grounds at any time unless used in a designated classroom instructional activity required by their instructor with principal's approval.
7. **Rules of conduct for student activities:** The established school rules of conduct apply to after school, evenings and off campus activities, such as field trips, athletic trips, class trips, banquets, trips abroad, dinner-dances, meetings and evening sports activities.
8. **Gambling:** Games of chance of any kind are not allowed at Hamilton Township Schools. (cards, lotteries, football pools, etc.)
9. **Destruction and defacing of school property/vandalism:** Any student found to be guilty of destroying school property, including damage to the school bus. The student or his parents are required to pay for the damages. N.J.S.A. 18:35-3 states: "Parents or guardians of any pupil who shall injure any school property shall be liable for damages for the amount of the injury to be collected by the Board of Education of the district in any court or competence jurisdiction, together with costs of suit.
10. **Misbehavior on the bus:** Disruptive behavior on the bus may result in suspension and/or removal from the bus. N.J.S.A. 18A:25-2 reads in part, "A pupil will be excluded from the bus for disciplinary reasons by the principal, and his parents shall provide for his transportation to and from school during the period of expulsion."
11. **Theft:** Any student who steals the property or possessions of another student, staff member, or the school may be suspended and subject to action according to state law.

12. **Insubordination:** Refusing to comply with a staff member's instructions or showing disrespect for a staff member. The punishment varies with the nature of the incident. This includes refusal to identify oneself and/or fleeing from a staff member.
13. **Suspected use, possession, selling or transferring of illegal drugs:**
(See Substance Abuse Policy No. 5530.)
14. **Use, possession, selling or transferring of alcoholic beverages:**
(See Alcohol and Drug Abuse Policy No. 5531.)
15. **Smoking:** Possession or use in school, on school grounds, and on the school bus.
16. **Fighting:** Suspension will be assigned to a student found fighting or committing a verbal assault. Circumstances leading to the incident will be investigated to determine if there is an instigation or a mutual responsibility. Punishment will be assigned when a determination is made.
17. **Assault and battery, staff/student:** Action will be taken according to state law and a suspension will be assigned.
18. **Terroristic Threats/False Public Alarms:** A person is guilty if he/she threatens to commit any crime of violence with purpose to terrorize/harass another or to cause evacuation of a building, place of assembly, or facility of public transportation, or otherwise to cause serious public inconvenience, or in reckless disregard of the risk of causing such terror or inconvenience.
19. **False fire alarms:** A pupil who intentionally pulls a fire alarm when there is no cause to do so.
20. **Use, possession, selling or transferring of firearms, weapons, fireworks or explosive devices.**
 1. **Firearms:** Guns
 2. **Weapon:** Any object that may inflict bodily injury and place another person in fear of his/her safety.
 3. **Fireworks:** Firecrackers, rockets, cherry bombs, etc.
 4. **Explosive Devices:** Any device which acts by force of gunpowder or other explosive material. This will include any "look alike" device that causes disruption in a school/building.
21. **Use of Profanity, Obscenity, and/or Gestures:** Vulgar, irreverent, or coarse language. Conduct tending to corrupt the public morals by its indecency or lewdness. Motion of the body calculated to express a thought or used for emphasis.
22. **Forgery/Cheating:** Altering any writing of another without authority or makes, completes, executes, authenticates, issues or transfers any writing so that it purports to be the act of another who did not authorize such act. Cheating is the use of materials/equipment by a pupil not approved by the teacher, and giving a student an unfair advantage over the other students.
23. **Parent Notification:** By phone and/or letter mailed home (copy hand carried).
24. **Parent Conference:** Person to person; face to face.

CODE OF CONDUCT

All students are required to follow the Pupil Code of Conduct. The Pupil Discipline/Code of Conduct Regulations can be viewed in their entirety on the Crockett Middle School website. A Pupil Code of Conduct letter will be distributed to all students. It must be signed by the parent/guardian and the student and promptly returned to school. Below is a listing of pupil behaviors that are subject to pupil discipline including suspension or expulsion pursuant to N.J.S.A. 18A:37-2. The behaviors include, but are not limited to:

*** Violations...In all cases, the administrator's judgment will be exercised in determining the level of severity of any one instance of misconduct in the Hamilton Township Schools and the enforcement of appropriate disciplinary actions.**

*Violation	First Offense	Second Offense	Subsequent Offense
Arson	1-9 OSS Superintendent or Designee Hearing + Police Not in Good Standing	9 OSS Superintendent or Designee Review + Police Notification Not in Good Standing	OSS,BOE Hearing + Police Notification
Assault	1-9 OSS Possible Superintendent or Designee Review Police Notification Not in Good Standing	9 OSS Possible Superintendent or Designee Review Police Notification Not in Good Standing	OSS BOE Hearing Police Notification
Assault With Weapon	OSS BOE Hearing + Police Not in Good Standing	OSS BOE Hearing + Police Not in Good Standing	OSS,BOE Hearing + Police Notification Police
Cheating	Teacher Detention, Community Service, possible loss of credit for assignment, Parent Notification	Loss of credit, Parent Notification ISAP or community service	Loss of credit, Parent Notification, Building Admin Review ISAP or OSS Not in Good Standing
Cutting Class, Leaving Class, or Leaving Assigned Location Without Permission	Teacher Detention, Community Service	Parent Notification ISAP or community service, possible loss of credit for, Not in Good Standing	ISAP or OSS Not in Good Standing
Cutting Detention	ISAP or Community Service	ISAP or OSS, Community Service	1-9 OSS Parent Meeting
Dating Violence	Policy #5519 1-9 OSS Police Notification	Policy #5519 1-9 OSS Police Notification, Building Admin Review, Not in Good Standing	Policy #5519 9 day OSS Superintendent or Designee Review, Police Notification, Not in Good Standing

*Violation	First Offense	Second Offense	Subsequent Offense
Defiance of Authority	ISAP Possible 1-9 OSS Possible Police Notification	1-9 OSS Police Notification Building Admin Review, Not in Good Standing	OSS Police Notification, Possible Superintendent or Designee Review, Not in Good Standing
Destruction of School, Staff or Student Property	ISAP Possible or 1-9 OSS Restitution with possible community service, police notification	1-9 OSS Restitution with community service, police notification, Building Admin Review, Not in Good Standing	OSS Restitution and Police notification, Superintendent or Designee Review, Not in Good Standing
Disobedience	ISAP and/or Community Service	ISAP or 1-9 Day OSS Building Admin Review, Not in Good Standing	9 day OSS Building Admin Review, Not in Good Standing
Disruption	ISAP and/or Community Service	ISAP or 1-9 OSS Building Admin Review	9 day OSS Building Admin review, Not in Good Standing
Extortion	ISAP or 1-9 OSS Building Admin Review, Possible Police Notification	1-9 OSS Building Admin Review, Police Notification, Not in Good Standing	9 day OSS Superintendent or Designee Review, Police Notification, Not in Good Standing
Failure to Wear Seatbelt on School Bus	Administrative Warning	1-3 day Bus Suspension	3-5 day Bus Suspension
Falsifying a Fire or Security Alarm	ISAP or 1-9 OSS Building Admin Review, Police Notification	1-9 OSS Superintendent or Designee Review, Police Notification, Not in Good Standing	OSS BOE Hearing + Police Notification, Not in Good Standing
Fighting	1-9 days OSS with possible ISAP, Police Notification, Counselor and/or SAC notification	3-9 days OSS with possible ISAP, Police Notification, Counselor and/or SAC notification, Not in Good Standing, Parent conference	5-9 OSS with ISAP, I&RS, possible CST review, Police notification, Not in Good Standing, Superintendent or Designee Review
Harassment, Intimidation, or Bullying	HIB Referral, consequences according to behavior exhibited, I&RS	HIB Referral, consequences according to behavior exhibited, I&RS Building Admin	HIB Referral, 1-9 OSS Superintendent or Designee Review, Not in Good Standing

*Violation	First Offense	Second Offense	Subsequent Offense
		Review, Not in good standing	
Inappropriate Language	ISAP and/or Community Service	ISAP or 1-9 OSS Community Service	1-9 OSS Community Service, Not in Good Standing
Inappropriate Dress	ISAP and/or Community Service	ISAP or 1-9 OSS Community Service	1-9 OSS Community Service, Not in Good Standing
Inappropriate Behavior on School Bus	Administrative warning- possible 1-5 day bus suspension	5-10 days bus suspension, Possible police notification	15 days bus suspension, Possible police notification Not in Good Standing
Littering	ISAP and/or Community Service	ISAP or 1-9 OSS Community Service	1-9 OSS Community Service, Not in Good Standing
Misuse of Computer Networks/Computers	1-5 days ISAP, community service, possible police notification	1-9 OSS Community Service, loss of computer privileges, police notification, Not in Good Standing	1-9 OSS Community Service, loss of computer privileges, Building Admin Review, police notification, Not in Good Standing
Sexual Harassment	Police notification, community service, 1-4 Days OSS, counseling, parent meeting with Building Admin review, I & RS	Police notification, community service, 4-9 Days OSS, counseling, Superintendent or Designee Review, Possible CST review, Not in Good Standing	Police notification, BOE Hearing, 9 Days OSS, counseling, parent meeting with building Admin, Review, program and placement, Not in Good Standing
Smoking and/or Possession of a tobacco product (As Defined by Board Policy) on School Grounds including E-Cigarettes	1-4 Days ISS, Police notification, summons for court, SAC Referral	2 Days OSS and 3 Days ISS, Police notification, summons for court, Parent Conference SAC Referral, Building Admin Review	4 Days OSS and 3 Days ISS, Police notification, summons for court, Parent Conference, not in Good Standing, SAC Referral, Building Admin Review
Possession of controlled substances	OSS, BOE Hearing + Police Notification	OSS, BOE Hearing + Police Notification	OSS, BOE Hearing + Police Notification

*Violation	First Offense	Second Offense	Subsequent Offense
with intent to distribute			
Substance Abuse and/ or possession, to include Vaporized liquid	3 days OSS and 2 days ISAP, not in Good Standing, Police Notification, Parent Conference SAC Referral	5 days OSS and 3 days ISAP, not in Good Standing, Building Admin Review, loss of extracurricular participation for remainder of the year, Police Notification Parent Conference SAC Referral	7 days OSS and 3 days ISAP, Superintendent or Designee Review, Police Notification, Not in Good Standing, indefinite loss of all extracurricular activities Parent Conference SAC Referral
Terroristic Threat	1-9 days OSS with possible ISAP, Police Notification, Building Admin Review, Counselor and/or SAC notification, parent conference, I&RS	3-9 days OSS with possible ISAP, Police Notification, Counselor and/or SAC notification, Not in Good Standing, Superintendent or Designee Review, indefinite loss of all extracurricular activities, CST review	OSS,BOE Hearing + Police Notification,
Theft/Damage	Depending on the severity, 1-9 days OSS and 2 days ISAP, community service, Police Notification, restitution of stolen or damaged property, Counselor/Sac notification, Parent Conference	3-9 days OSS and 2 days ISAP, community service, not in Good Standing, Police Notification, restitution of stolen or damaged property, Parent Conference, Counselor/Sac notification,	5-9 days OSS and 3 days ISAP, not in Good Standing, Superintendent or Designee Review, loss of extracurricular participation for remainder of the year, Police Notification, restitution of stolen or damaged property, Parent Conference
Truancy	Administrative Detention or ISAP, Community Service	Parent Notification ISAP or community service, possible loss of credit for, Not in <u>Good Standing</u>	ISAP or OSS, Not in Good Standing, I & RS
Use or Possession of an Exploding Device	1-9 days OSS with possible ISAP, Police Notification, Parent notification, Building	9 days OSS with possible ISAP, Police Notification, Superintendent or Designee Review,	OSS, BOE Hearing + Police Notification

*Violation	First Offense	Second Offense	Subsequent Offense
	Admin Review, I & RS, SAC notification	Counselor and/or SAC notification, Not in Good Standing, Parent conference, I&RS	
Vandalism	1-9 days OSS and 2 days ISAP, community service, Police Notification, restitution of damaged property, Parent Conference, Building Admin Review	3-9 days OSS and 2 days ISAP, community service, not in Good Standing, Police Notification, restitution of damaged property, Parent Conference, Counselor/Sac notification,	5-9 days OSS and 3 days ISAP, not in Good Standing, Superintendent or Designee Review, loss of extracurricular participation for remainder of the year, Police Notification, restitution of damaged property, Parent Conference
Weapon Possession	1-9 days OSS depending on the severity and intent and/or exclusion from the regular program while provided an alternative program pending a Superintendent or Designee Review and/or court resolution, CST review and police notification, Not in Good Standing	Mandatory 9 days OSS and exclusion from the regular program pending a Superintendent or Designee Review results and/or court resolution, while provided an alternative program with CST input, police notification. Not in Good Standing and exclusion from all extracurricular activities.	OSS, BOE Hearing + Police Notification
Wrongful Entry	Depending on the severity, 1-9 days OSS and 2 days ISAP, community service, Police Notification, restitution if damaged property, Parent Conference	3-9 days OSS and 2 days ISAP, community service, not in Good Standing, Police Notification, restitution if damaged property, Parent Conference, Building Admin Review, Counselor/Sac notification.	5-9 days OSS and 3 days ISAP, not in Good Standing, Superintendent or Designee Review, loss of extracurricular participation for remainder of the year, Police Notification, restitution if damaged property, Parent Conference

Below are behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports may include, but are not limited to, the following:

1. Positive Reinforcement for Good Conduct and Academic Success

The Hamilton Township School District recognizes that participation in extracurricular activities is an important part of a student's school experience. There are many academic expectations in addition to social activities that enhance a student's middle school and high school experience. We support these social events as privileges for students who have demonstrated academic achievement, good attendance, and appropriate behavior throughout the school year.

Benefits of being ***In Good Standing*** include, but not limited to:

- Attending Spirit Nights, Homecoming Dance, Winter Dance, Junior or Senior Prom, Senior Banquets, and Graduation.
- Approval to attend non-HTSD event requiring Administrative recommendation.
- Attending paid HTSD sporting events.
- Attending school sponsored extracurricular field trips, including Renaissance Recognition, Band Trip, Senior Class Events, Prom, Graduation Ceremony etc.
- Earning Senior privileges.
- Parking privileges
- Option II early out privileges.
- Eighth grade trip, 8th grade social, paid events Students will

fall ***Out of Good Standing*** if:

- Academic Eligibility for High School: Student not passing 3 classes at the close of preceding semester or end of a marking period. **Option 2 upon review*
- Academic Eligibility for Middle School: not passing two or more core subjects
- Attendance: More than 18 unexcused absences within the school year.
- Tardiness: Excessive tardiness has resulted in the accumulation of 4 or more administrative detentions or interventions within the school year.
- Discipline: 2 or more suspensions (out of school) and/or 22 accumulated points within the school year or any single offense deemed especially serious by the Principal prior to the date of the privileged event and/or participation in athletics and extracurricular activities.
- Obligations and Fines: All obligations and fines must be paid in full prior to the privilege or event. Event tickets and parking permits cannot be purchased unless all fines are paid. Please note: Monies paid may be non-refundable for events like the Class Trips and Prom if a student is not in good standing at the time of the event and/or time monies are due in full.

It is the student's responsibility to monitor his/her status as a Student in Good Standing.

APPEAL to regain privileges:

Students who have demonstrated significant and consistent improvement in their behavior and level of responsibility over a 40 calendar-day period or by a recommendation from an administrator may appeal to be permitted to participate in school events. A written appeal to the building principal must be submitted and include detailed explanation as to why the appeal should be granted. Student appeals will occur on an event-by-event basis and decisions may not be the same for all events.

MIDDLE SCHOOL BELL SCHEDULE
9 PERIOD FULL DAY

<u>Period</u>		<u>Minutes</u>
HR	8:25 – 8:32	7
1	8:35 – 9:15	40
2	9:15 – 9:58	40
3	10:01 – 10:41	40
4	10:44 – 11:24	40
5	11:27 – 12:07	40
6	12:10 – 12:50	40
7	12:53 – 1:33	40
8	1:36 – 2:16	40
9	2:19 – 3:00	41

3 Minute passing
All periods 40 minutes except 9th 41

ONE SESSION DAY

<u>Period</u>		<u>Minutes</u>
HR	8:25 - 8:33	8
1	8:35 - 9:01	26
2	9:03 - 9:29	26
3	9:31 - 9:57	26
4	9:59 - 10:25	26
5	10:27 - 10:53	26
6	10:55 - 11:21	26
7	11:23 - 11:49	26
8	11:51 - 12:17	26
9	12:19 - 12:45	26

2 Minute Passing
All periods 26 minutes.

90 Minute Delayed Opening

<u>Period</u>		<u>Minutes</u>
HR	9:55 – 10:03	8
1	10:05 - 10:36	31
2	10:38 - 11:09	31
3	11:11 - 11:42	31
4	11:44 - 12:15	31
5	12:17 - 12:48	31
6	12:50 - 1:21	31
7	1:23 - 1:54	31
8	1:56 - 2:27	31
9	2:29 - 3:00	31

2 Minute Passing
All periods 31 minutes.

Crockett Middle School Stands Up Against Bullies

Bullying is when someone repeatedly hurts or threatens another person on purpose. Bullying comes in many forms like:

Name-calling

Spreading rumors

Physically hurting someone

Excluding someone

It can happen in person, in writing, on-line, on cell phones, in school, on the bus, at home, anywhere. Wherever it happens, It's NOT ACCEPTABLE!!

Here at Crockett our Students have the right to be Safe, Strong and Free from this behavior. Some solutions to stop it are:

Tell an Adult: You must talk to someone, your parents, a teacher, a counselor or someone to step in to help stop the bullying. Remember talking about it isn't tattling or snitching. You're reporting behavior that's helping another person.

Be Friendly: Saying a few kind words to the person who was bullied makes a huge difference. Try something new like "I'm sorry that happened to you" and let them know bullying is not ok and it's not their fault.

Get Involved: Volunteer to help with your schools Bullying Prevention Program, BFF (Bully Free Friends). Encourage everyone at your school to speak up against bullying. Together we can make a difference and help stop bullying.

SO SPEAK UP AND BE A PART OF THE SOLUTION!!!

To join our Bully Free Friends Group see Mrs. Niedrach, SAC in the A-House Office.

**PROJECT CHILD FIND
FOR PRESCHOOL CHILDREN AND PUPILS
(THREE TO TWENTY-ONE)**

Hamilton Township School District provides a free appropriate public education (FAPE) for eligible students ages 3-21 through your local public school district.

If you are concerned that your preschool child or student is developing or learning differently, you can call Hamilton Township School District, Student Services and Programs' office to refer your child to the district's Child Study Team. Student Services personnel will answer any questions you may have.

If you would like to request an evaluation for special education and related services you will be advised to send a written request for an evaluation to the Director of Special Services at the following address:

Hamilton Township Schools
Department of Student Services and Programs
Child Study Team
2445 Kuser Rd.
Suite 202
Hamilton, New Jersey 08690

In this written request, include your child's name, age, address and suspected or known disability.

After receiving your request, the district's Child Study Team has twenty days to have a meeting with you, the parent/guardian. At this meeting, you and the team will decide if an evaluation is needed and what the evaluation will include.

Hamilton Township Public Schools
1-609-631-4165 Ext. 3790
Office of Student Services and Programs

Project Child Find
1-800-322-8174

A free referral service to assist in the identification of
unserved youth with a delay or disability from three (3)
through twenty-one (21) years of age.

County Supervisor of Child Study Services
1-609-588-5873
Janina Zak-Krasucki
Mercer County Office of Education
New Jersey State Department of Education
1075 Old Trenton Road
Hamilton, New Jersey 08690

Early Intervention Service Coordinator
1-888-653-4463
Mercer County Special Child Health Service Case
Management Unit
Birth through age Three (3)